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From,

**Jaleel Ahmad,**

District & Sessions Judge/

Chairman, Sardar Kaura Khan Trust Management  
Committee, Muzaffargarh

To,

1	<b>The Chairman, District Council, Muzaffargarh</b>	Member
2	<b>The Deputy Commissioner, Muzaffargarh</b>	Member
3	<b>The Deputy Commissioner, Rajanpur.</b>	Member
4	<b>The District Police Officer, Muzaffargarh.</b>	Member
5	<b>The District Police Officer, Rajanpur.</b>	Member
6	<b>The President, Bar Association, Muzaffargarh.</b>	Member
7	<b>The Principal, Sardar Kaura Khan School, Muzaffargarh.</b>	Member
8	<b>The Deputy Secretary (Admin) representative of LG&amp;CD Department, Punjab, Lahore</b>	Member
9	<b>The Representative Akhuwat Foundation</b>	Member
10	<b>The Chief Officer, District Council, Muzaffargarh</b>	Member/ Secretary

No 264 /SKKT Dated. 06/11/2025

Subject: -

**MEETING OF MANAGEMENT COMMITTEE OF  
SARDAR KAURA KHAN TRUST**

In pursuance of Rule 4 Sub rule 2 of the Notification No  
SOR-(LG) 38-24/2015 dated 04.03.2016 on the subject cited above, in  
order to discuss/decide the matters related to Sardar Kaura Khan  
Trust is scheduled to be held on **13.11.2025** at **01:00 P.M** in the  
chamber of undersigned. (Agenda enclosed)

2. You are therefore, required to attend the meeting on the  
date, time and venue fixed.



**District & Sessions Judge/  
Chairman, Sardar Kaura Khan Trust  
Management Committee,  
Muzaffargarh.**

**P.T.O**

Endst. No. 265 /SKKT

Dated 06-11- /2025

Copy forwarded to following Officers with the direction to attend the meeting and submit their reports before the Management Committee:-

1. The Secretary, Home Department, (Govt. of Punjab), Lahore to attend the meeting regarding non-registration of Trust.
2. The Additional Deputy Commissioner (Revenue), Muzaffargarh.
3. The Additional Deputy Commissioner (F&P), Muzaffargarh
4. The District Forest Officer, Muzaffargarh.
5. The Land Superintendent, Sardar Kaura Khan Trust, Muzaffargarh with the direction to put up all relevant record according to the agenda on **12.11.2025** to this office.



**District & Sessions Judge/  
Chairman, Sardar Kaura Khan Trust  
Management Committee,  
Muzaffargarh**

# **AGENDA FOR MEETING OF MANAGEMENT COMMITTEE OF SARDAR KAURA KHAN TRUST**

Sr. No.	Agenda Items	Highlights in the last Meetings	Action taken by	Remarks
1	Registration of Trust.	The ADC(R), Muzaffargarh apprised that they are following the NOC in this respect and ensured that no further delay would be occurred. A direction again be issued to the Deputy Commissioner, Muzaffargarh, to submit a written progress report to the Trust Office within fifteen (15) days, clearly outlining the actions taken and the expected timeline for completion of the registration process, so that the matter may be placed before the Hon'ble Supreme Court in compliance with its directions. Similarly, keeping in view the inordinate delay in this respect, a letter be issued to the Secretary, Home Department, Lahore, otherwise, he will attend the next meeting in person, while disclosing any hurdle for registration process and course for such inordinate delay.	1. The Deputy Commissioner Muzaffargarh. 2. The Additional Deputy Commissioner (R), Muzaffargarh.	
2	Progress of recovery status from current lease holders.	The Land Superintendent, SKKT, Muzaffargarh be directed to pay special attention towards the recovery of the remaining lease amount pertaining to the Rabi-2025 season. The Committee further emphasized the necessity of adopting a rigorous and result-oriented follow-up with all defaulting leaseholders and instructed that all available legal and administrative measures be invoked without delay to ensure the expeditious recovery of the outstanding dues.	The Land Superintendent SKKT, Muzaffargarh	
3	Initiation of steps taken against the Ex-Land Superintendent, SKKT, M.Garh and Ex-recovery clerk in pursuance of the inquiry reports submitted by Mr.	i. Registration of Criminal Case for embezzlement of lease amount and issuance of bogus receipts. ii. Recovery of embezzled amount from accused/ officials.	Management Committee.	

	Chulam Shabbir Hussain, Additional District & Sessions Judge Jatoi.	iii. Initiating Departmental proceedings for their misconduct and embezzlement of lease amount.	
4	Number/ Tagging the Trees	The Committee noted with concern that no progress was made on the previous agenda regarding the matter entrusted to the Divisional Forest Officer (DFO) and Secretary South Punjab also not attended the meeting despite invitation. However, through a letter No.91/L dated 24.10.2025, the representative of Divisional Forest Officer, Muzaffargarh Forest Division apprised that after hectic efforts, 253 trees of 40 lots have been enlisted. It has been further requested that the concerned Authorities of SKKT be directed to point out the trees on the sites of SKKT. The Divisional Forest Officer, Muzaffargarh was again directed to pay more heed towards the numbering of trees and submit his report till next meeting.	The District Forest Officer, Muzaffargarh. The Land Superintendent SKKT Muzaffargarh.
5	Permission for sale of fallen trees.	Report submitted by the District Forest Officer, Muzaffargarh bearing No. 196/LR dated 05.11.2025. Indicating 104 Dead, Dry & Wind fallen Trees.	
6	<b>Recovery of Rent of Govt. buildings.</b> <ol style="list-style-type: none"> <li>Live Stock Department.</li> <li>Revenue Department.</li> <li>Rescue-1122</li> <li>District Support office.</li> <li>Municipal Committee/ Water Disposal.</li> </ol>	In the previous meeting, the Chair had directed the representative of all the concerned Departments to immediately pursue the matter regarding recovery of rent and ensure earliest depositing of outstanding rent amount, but in vain. So, the Land Superintendent SKKT was directed to issue notices to the concerned Departments for deposit of the outstanding rent amount, otherwise, the premises shall be closed till the payment of outstanding rent amount.	1. The Deputy Commissioner, Muzaffargarh. 2. The Land Superintendent SKKT Muzaffargarh
7	Request Moved By District Emergency Officer, Muzaffargarh (Rescue-1122) For Exemption/ Waive Of The Lease Money Of Rescue 1122 Station Tehsil Jatoi		The Management Committee.

8	Proposed annotated reply of audit paras	In the previous meeting, the Deputy Commissioner, Muzaffargarh assured that the annotated reply of the audit paras would be finalized and transmitted. Ms. Anam Hafeez, Additional Deputy Commissioner, Muzaffargarh apprised that the audit paras are finalized and she was directed to submit her detailed report at the earliest.	1. The Deputy Commissioner Muzaffargarh. 2. The Additional Deputy Commissioner (F&P) M.Garh
9	Application regarding illegal occupants at Lot No.1 and Lot No.2 Mouza Noorpur Tehsil Rajanpur.	In the previous meeting, the Deputy Commissioner, Rajanpur assured that the process for vacation of the lots would be completed within fifteen (15) days and it was further directed that in addition to removal of the encroachments, the amount calculated by the Land Superintendent, SKKT, Muzaffargarh, towards unauthorized use and occupation be also recovered from the illegal occupants and deposited into the Trust's account, but no heed was paid in this regard. The Deputy Commissioner, Rajanpur was again directed to complete the process for vacation of the lots from illegal occupants as early as possible. It is further directed that in addition to it, the amount calculated by the Land Superintendent, SKKT, Muzaffargarh, towards unauthorized use and occupation be recovered from the illegal occupants and deposited into the account of the Trust.	The Deputy Commissioner Rajanpur The Land Superintendent SKKT, Muzaffargarh.
10	Certain administrative and financial matters pertaining to the Trust.  <b>Appointments of Field Staff:-</b>  1. <b>Fuel Expenses / Rent Car:-</b> 2. <b>Appointment of Patwari:-</b>  or any other suggestions about the permanent working office of Trust in a fruitful and effective manners & with facilitates necessary for his	Ms. Anam Hafeez, Additional Deputy Commissioner, Muzaffargarh submitted a rough draft regarding appointment of field staff and other officials, however, the same was without any pay scale/salary structure. The Chair directed her to finalize the strength of field staff and other officials till the next meeting. To the extent of fuel expenses/rented car and other suggestions, the Deputy Commissioner Muzaffargarh and the Deputy Commissioner Rajanpur (Members) were directed to submit a report along with considered	The Deputy Commissioner Muzaffargarh. The Deputy Commissioner Rajanpur The Land Superintendent SKKT Muzaffargarh

	<p><b>effective working including field responsibility &amp; it should be like type of a specific Secretariat to meet with the effective working environment</b></p>	<p>recommendations, but the same could not be discussed due to non-availability of both the Members.</p> <p>The Deputy Commissioner Muzaffargarh and the Deputy Commissioner Rajanpur (Members) was again directed to submit comprehensive reports along with considered recommendations in this regard and on receipt of said suggestions, the matter be sent to all the members of the Trust before the next meeting for fruitful discussion and to reach out a just conclusion.</p> <p>It was also decided that Deputy Commissioner, Muzaffargarh will examine the issues in detail, scrutinize the record and provide a comprehensive report along-with concrete recommendations regarding the appointments of field staff, expenditure on fuel/rented car and the appointment of Patwari</p>		
<b>11</b>	<p>i. Application for cancellation of lot bearing No. 112/1 Mouza Rampour-I.</p> <p>ii. Application submitted by Mr. Ghulam Rasool regarding Lot No. 7 Jatoi</p> <p>iii. Application for grant of fund for recreational tour of Student of SKKT Public School Jatoi.</p>		The Assistant Commissioner Jatoi	
<b>12</b>	Any other agenda with permission of the Chair.			